

Plan Submittals

What are you submitting:

- ☐ Preliminary Plat
☐ Final Plat
☐ Site Plan
☐ General Development Plan
 Other: _____

Project #

Jurisdiction: _____

Date checked in: _____

What is the name of the Project: _____

Has this name changed? ☐ YES ☐ NO

If YES, what was the previous name: _____

Contact Name, Number and email: _____

Owner Name, Number and email: _____

Tax Map & Parcel #: _____

Type of Water: _____ Type of Sewage: _____

Total Acres: _____ Total Disturbed Acres: _____ Total Lots: _____

☐ NOTE: AN ELECTRONIC COPY OF ALL PLANS AND PLATS NEEDS TO BE SUBMITTED TO THIS OFFICE IN AUTOCAD AND PDF FORMATS ON A DISC.

LCPC OFFICE USE ONLY

Type of Fee	Comments	Amount	Check #
NPDES			
LDA			
Engineering Construction & Inspection			
Site Review			
Other			

LCPC OFFICE USE ONLY

- | | | | | |
|--|--|--|---------------------------------------|---|
| <input type="checkbox"/> Bldg. Inspections
Paul Zechman | <input type="checkbox"/> Mr. Woodard | <input type="checkbox"/> Fire Authority
James Ashdown or
Rick Perryman | <input type="checkbox"/> BOE | <input type="checkbox"/> Abe |
| <input type="checkbox"/> Lib.County
Development Auth | <input type="checkbox"/> FT. Stewart | <input type="checkbox"/> Sally | <input type="checkbox"/> Electric Co. | <input type="checkbox"/> Phone Co. |
| <input type="checkbox"/> 911 | <input type="checkbox"/> Road Dept.
Clinton Wells | <input type="checkbox"/> Hospital
Authority | <input type="checkbox"/> Cable Co. | <input type="checkbox"/> Tax Assessor's |

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DRAINAGE SUBMITTAL (check all that are applicable) _____

Does this Project require a Drainage Submittal? ☐ YES ☐ NO If NO, please explain why it doesn't. _____ ☐ Drainage Narrative

- ☐ 25 and 100 Year Drainage Analysis (type II)
- ☐ Pre and Post Development Basins Sheets
- ☐ 1 Set of complete Plans
- ☐ 1 Set of complete Plans for Health Department if on septic and well
- ☐ 1 Set of water & sanitary sewer design & Calculations
- ☐ 1 Set of septic tank & well design

SOIL EROSION SUBMITTAL (check all that are applicable) _____

Does this Project require Soil Erosion Submittal? ☐ YES ☐ NO If NO, please explain why it doesn't. _____

- ☐ Application or proof of submittal
- ☐ Copy of \$50.00 check to NRCS
- ☐ 1 set of complete Plans
- ☐ Drainage Calcs
- ☐ Notice of Intent

EPD SUBMITTAL (check all that are applicable) _____

Does this Project require a Drainage Submittal? ☐ YES ☐ NO If NO, please explain why it

- ☐ Landfill Letter (addressed to governing authority from developer or engineer)
- ☐ Letter from governing authority state a municipal system is not feasible
- ☐ Sanitary Sewer Extension Submittal (Application signed by Owner)
- ☐ Downstream Flow Schematic
- ☐ 2 full sets of plans (do not need extra utility sheets)
- ☐ 1 copy of specs signed and stamped by engineer
- ☐ Soil Erosion Approval aka Technical Review Letter
- ☐ Water Distribution Model
- ☐ 1 Set of septic tank & well design

☐ Pre-Construction Meeting:

NOI needs to be submitted. We require a copy of the receipt of the certified mailed copy of when the NOI was postmarked. Work cannot begin until 14 days after the postmarked date.

Notes: